

Londonderry Township Board of Supervisors Meeting Minutes

June 1, 2015
7:00pm

The Londonderry Township Board of Supervisors held their regularly scheduled meeting on Monday, June 1, 2015 at the Municipal Building, 783 S. Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 p.m.

Present: Mike Geyer, Chairman
Bart Shellenhamer, Vice-Chairman
Ronald Kopp, Member
Mel Hershey, Member
Steve Letavic, Township Manager
Beth Graham, Office Manager
Jeff Burkhart, Codes/Zoning Officer
Chris Feese, Finance Director
Allison Funk, MS4 Environmental Specialist
Andrew Kenworthy, Engineer
Mark Stewart, Solicitor

Absent: Anna Dale, Member; Mike Johnson, Golf Course Manager

PUBLIC HEARING – Ordinance 2015-1 Susquehanna Municipal Trust

An Ordinance authorizing the township to join with other political subdivisions as a member of the Susquehanna Municipal Trust, to enter into an intergovernmental agreement for the purpose of joining the trust and to participate as a member of the trust.

Mr. Kopp motioned to approve Ordinance 2015-1, Mr. Hershey seconded. Motion approved.

Salute the Flag

Citizens Input - None

Approval of Minutes – May 4, 2015

Mr. Shellenhamer motioned to approve the minutes as presented, Mr. Kopp seconded. Motion approved.

Manager's Report – Steve Letavic

Meeting With Lionettes

Mr. Letavic informed the board that he met with the Londonderry Lionettes on May 6th. He provided information relative to development in the Township, OLDS, Economic Development, Taxes, TMI, and the 537 Plan update. There was a question and answer session following the presentation. It was well received by the attendees and they had a positive discussion.

Public Works Interviews

Mr. Letavic informed the board that he held four interviews for the Public Works Director and for the vacancy left by Casey Coble on May 12th and 13th. He hopes to select a candidate next week.

Golf Course Tree Cutting

Mr. Letavic informed the board that they are working with consultants from HIA to develop a plan relative to the removal of trees from the 40% glide slope of the airport runway. He also informed the board that the project as they proposed calls for the removal of virtually every tree on the front nine of the golf course and from the turn leading to the clubhouse all the way to the back of number five. He has expressed to them that he wants trees planted for every one they want removed, particularly on the fairways and green surrounds. On May 18 he met with Nick DeFrancesco and Sam Naples to tour the course and show Mr. DeFrancesco what they are proposing. Mr. DeFrancesco is on the board of HIA and is carrying the message back to them. He has consulted with legal counsel and it appears as though the FAA has sound legal footing to require the removal of the trees.

Island Properties

Mr. Letavic informed the board that we have appeared to receive feedback from FEMA on our questions relative to sewer and building permits and the township is working with counsel to develop a compliance plan.

Financial Reporting

Mr. Letavic informed the board that he and Chris Feese should have reconciled May numbers by mid-June and that they will use those numbers to update the cash flows and five year plan.

Community Rating System / Island Assessments

Mr. Letavic informed the board that he is working with Dauphin County DCED and HRG to try and incorporate our participation in the FEMA community rating system relative to flood with the requirement to inventory and map the island properties. The township is seeking grant funding through the CDBG DR and MAP programs to try and offset the costs of the Island assessments and inventory which will cost between 50-100K. The township is also seeking funding through the MAP program to offset part of the cost of compliance and enforcement.

HMGP Closeout

Mr. Letavic updated the board that we are in the closeout process from the homes purchased through the Flood Hazard Mitigation Program on Swatara Creek Road.

Stars and Stripes Event Fund Raising

Mr. Letavic informed the board that we are still in the process of raising funds for this event and will continue to work on it in the coming weeks.

Dauphin County Hazard Mitigation

Mr. Letavic informed the board that the Township has completed its assessment forms and has a draft of the county mitigation updated plan.

Green Infrastructure

Mr. Letavic informed the board that he met with PA State and Matt Royer relative to green infrastructure and its impact on storm water reduction.

Stroud Research Center

Mr. Letavic informing the board that he will be meeting with Matt Royer and Matt Erhart relative to a partnership between Stroud research center, the township and PA State. The purpose is to develop a program that assists the township in meeting our MS4 requirements and to improve water quality. It is the first step in forging a partnership relative to a regional environmental center.

Treasurer's Report – Chris Feese

Payment of Invoices

Ms. Feese requested approval of payment for the following expenditures:

General Fund	\$94,683.73
Golf Course Fund	\$37,732.87
HMPG	\$0
Liquid Fuels	\$0
Escrow	\$1,025.00
Fire Company	\$0
ICC	\$0
Debt Services	\$23,936.41

Mr. Shellenhamer motioned to approve the payment of Invoices, Mr. Hershey seconded. Motion approved.

Code/Zoning Report – Jeff Burkhart

Subdivision Sewer Module – Michelle & William Haydo, 2052 Foxiana Road

Mr. Shellenhamer motioned to approve the Subdivision Sewer Module, Mr. Kopp seconded. Motion approved.

Revised Preliminary/Final Land Development Plan - Living Hope Church, Schoolhouse Road

A letter explaining the re-submission of the plan for Living Hope Church was presented to the board for their review. No action taken.

MS4 Environmental Department - Allison Funk

Ms. Funk provided a progress report on items that were accomplished since the meeting on May 5, 2015 and also a list of items that they will accomplish during the current month.

Ms. Funk introduced the Environmental Interns, Amanda Kopel and Jonathan Hahn.

Municipal Office Report – Beth Graham

Laserfiche Training

Mrs. Graham informed the board that she, Ed Kazlauskas and Angie Edwards went to the Derry Township Municipal Authority to see how they input and retrieve information using Laserfiche. Mr. Kazlauskas is ready for Mrs. Edwards to receive training and begin using our Laserfiche software for all of the Code Office parcel files.

Summer Playground

Mrs. Graham informed the board that the playground program will run June 15 - July 31.

Registration forms are coming in steadily and we can expect 80-100 kids to be enrolled with 40-50 kids at the site each day.

Stars & Stripes Salute - Sat., July 4, 2015

Mrs. Graham updated the board that The Bainbridge Band, Parrot Beach, lights and sound are set, the food trucks are lined up as well with Harvey's BBQ at the clubhouse & Williams Concessions in the park and on the driving range.

The posters and yard signs have been ordered and will be put out the 3rd week of June.

We have raised \$8,500 of the \$30,000 needed (This includes a \$5,000 donation to the Lebanon V.A. Medical Center).

3rd Annual Veterans Golf Outing - Sat., July 4, 2015

Mrs. Graham updated the board that the Veterans Golf Outing is planned and open to all veterans of the U.S. military (and a friend or family member). They will receive at no cost to them, 9-Holes of golf and dinner after their round.

Public Works Report – Steve Letavic

Mr. Letavic presented work done in the month of May and will also discuss work planned for the month of June.

Golf Course Report - Mike Johnson

Mr. Johnson was absent but provided his monthly report.

Engineer's Report – Andrew Kenworthy

DCIB

Mr. Kenworthy reported there was a glitch with the UGI line work, but no major delays.

Dirt, Gravel & Low Volume Road Grant

Mr. Kenworthy informed the board that there has been no word yet on the outcome of the grant application.

ACT 537 Plan

Mr. Kenworthy informed the board that there has been no word yet but that they have until July 2nd to respond.

Solicitor's Report – Mark Stewart

No report

EMA Report – Les Gilbert

No report

New Business - None

Old Business - None

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Executive Session

Mr. Geyer adjourned the regular meeting to an Executive Session at 8:00pm regarding a personnel and legal matter.

Mr. Geyer closed the Executive Session and reopened the regular meeting at 8:40pm.

Mr. Geyer motioned to adjourn the regular meeting at 8:40pm, Mr. Hershey seconded. Motion approved.